

# VAN WERT COUNTY MINOR SUBDIVISION APPROVAL FORM

For all lot splits up to and including 5 acres

Minimum Lot Split is 1.5 acres for Single Family Dwelling, 2 acres for House and Pond (unincorporated only)



For Office Use Only

Name of Applicant \_\_\_\_\_  
(Buyer, Seller, or Agent)

Date \_\_\_\_\_

Name of Buyer \_\_\_\_\_  
(Grantee)

Address: \_\_\_\_\_

Phone \_\_\_\_\_

## ATTACH COPY OF SURVEY PLAT AND LEGAL DESCRIPTION

Location: Section/Lot # \_\_\_\_\_ Township/City/Village \_\_\_\_\_ Town/Range \_\_\_\_\_

Size of Parcel(s) \_\_\_\_\_ Acres Number of Lots: \_\_\_\_\_

Name of Surveyor or Engineer \_\_\_\_\_

**Special Comments:**  Bare Buildable Ground  Parcel Addition  Existing Home Site  Other \_\_\_\_\_  
(4 signatures) (2 signatures) (2 signatures)

Signature of Applicant: \_\_\_\_\_

### PLEASE NOTE:

Signature of the required zoning official(s) certifies the following: no plat is required (5 or fewer lots on original parcel), survey plat and legal description have been reviewed, lots meet zoning requirements, and application approval. Signature of County Sanitarian certifies that the lot meets standards for well/septic permits. Signature of County Engineer denotes approval of road cuts and drainage. For more information on how to complete the form, obtain an "Lot Split Form Instructions" and "Land Division Process Brochure" in the Tax Map Office or on our website at [www.vanwertcountyohio.gov/services/regional\\_planning.php](http://www.vanwertcountyohio.gov/services/regional_planning.php)

### 1. Flood Insurance Rate Map:

Signature of Floodplain Administrator \_\_\_\_\_

Phone Number \_\_\_\_\_

Map Date: August 16<sup>th</sup> 2022 (FEMA)

Community Number: \_\_\_\_\_

Panel Number: \_\_\_\_\_

Zone: \_\_\_\_\_

### 2. For proposed minor subdivisions intended for new construction that will require well and/or septic permit:

County Sanitarian \_\_\_\_\_

Van Wert County Health Department (419) 238-0808 ext.105  
1179 Westwood Dr., Suite 300  
Van Wert, OH 45891

### 3. For Proposed minor subdivisions not within a City or Village, intended for new construction that will require road cuts, drainage, and address marker location:

Signature of County Engineer or Representative \_\_\_\_\_

Van Wert County Engineer (419) 238-0210  
1192 Grill Rd., Van Wert, OH

### 4. For proposed minor subdivisions within Township/Unincorporated Area:

Signature of Zoning Inspector/Township \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

### 5. For proposed minor subdivisions within City or Village:

Signature of Zoning Inspector/Official \_\_\_\_\_

Address \_\_\_\_\_

City/Village \_\_\_\_\_

Phone Number \_\_\_\_\_

**6. Submit to Tax Map Office: Cathie Malone, Courthouse, 121 E. Main St. Room 106, Van Wert, OH 45891 (419)238-3611**

EFFECTIVE: July 13, 1998, **REVISED** April 16th, 2024