

Obtain a Permit Application by calling 419-238-1237 or visit www.vanwert.org under forms

Planning Commission Zoning

Schedule hearing with the Planning Commission by filing a Petition for Change in Zoning

Planning Commission gives their recommendation to City Council

City Council holds a public hearing and accepts or declines the request

Residential New Build

Send plans and permit to office 515 East Main Street Van Wert Ohio 45891

The Inspection Dept does a review on your plans

Approved Building Permit is issued

Not Approved you will need to file an application with the Zoning Board of Appeals

Apply for a variance (must be approved by Board of Zoning Appeals).

Residential Interior exterior Projects over \$5000.00

Send plans and permit to Office 515 East Main Street Ohio 45891

The Inspection Dept does a review and approves your permit

Building Permit Issued

Accessory shed, Fence, Sidewalk, Driveway, Demolition, Excavation that require an inspection

Send plans and permit to Office 515 East Main Street Ohio 45891

The Inspection Dept does a review on your plans

If approved the Building Permit is issued

Not Approved you will need to file an Application with the Zoning Board of Appeals

Apply for a Variance (must be approved by Board of Zoning Appeals).

State Commercial Permit

Send plans and permit to Office 515 East Main Street Ohio 45891

Need to call State Permit office at 614-644-2223 to submit your plans for approval and for an inspection.

Property located in the Main Street Downtown

File a Certificate Application for the Downtown District

Contact the Main Street Director to schedule meeting with the Design Review Board

Get approval from the Design Review Board

If not approved you can make an appeal to the Board of Zoning Appeals

Submit your Commercial Permit and call 614-644-2223

- You can obtain the following forms by calling 419-238-1237 or visit www.vanwert.org under City Departments & Forms-Engineer's Office:
- Building Permit
 - Petition for Change in Zoning
 - Application for Zoning Board of Appeals
 - Certificate of Appropriateness Application for the Downtown District

Sanitary Tap Size Residential	CAPACITY CHARGE	PERMIT INSPECTION	TOTAL
6"	\$1000	\$150	\$1150
8"	\$3000	\$150	\$3150
10"	\$6000	\$150	\$6150
12"	\$12000	\$150	\$12150
Storm Sewer	CAPACITY CHARGE	PERMIT/INSPECTION	TOTAL
N/A	N/A	\$150.00 (\$100 in bond)	\$150
Water Tap Size Residential	CAPACITY CHARGE	TAP COST	TOTAL
¾"	\$1000	\$800	\$1800
1"	\$1200	\$1000	\$2200
1 ½"	\$1500	A.T. & M.	TBD
2"	\$2000	A.T. & M.	TBD
3"	\$3000	A.T. & M.	TBD
4"	\$4000	A.T. & M.	TBD
6"	\$6000	A.T. & M.	TBD
8"	\$8000	A.T. & M.	TBD

These are fees for residential homes and are established by ordinance # 06-10-057 . Commercial taps are priced through Bud Mengerink with the Water Distribution Department at 419-238-3086.

- **Storm Sewer questions call Steve Thomas at 419-238-3698**
- **Sanitary Sewer questions call Steve Mengerink at 419-238-9676**
- **Water Taps call Bud Mengerink at 419-238-3086**

Kenneth J. Markward-Mayor

kmarkward@vanwert.org

419-238-0308

Jay Fleming-Safety-Service Director

jfleming@vanwert.org

419-238-1237

Arica Wermer-Executive Secretary

awermer@vanwert.org

419-238-1237

State Commercial Permit

614-644-2223

Mitch Price-Design Review Board

mitch@mainstreetvanwert.org

419-238-6911

Bill Lawson-Engineering Department

blawson@vanwert.org

419-238-5775

Josh Stetler-Engineering Department

jstetler@vanwert.org

419-238-5775

Bud Mengerink-Water Distribution

dmengerink@vanwert.org

419-238-3086

Steve Mengerink-Sewer Collection Department

smengerink@vanwert.org

419-238-9676

Steve Thomas-Street Department

stthomas@vanwert.org

419-238-3698

- All Contractors and Sub-Contractors have to be registered to do work in the City
 - Water and Sewer Taps are set by ordinance