ALL COMMERCIAL PROJECTS MUST CONTACT THE OHIO DEPARTMENT OF COMMERCE FOR BUILDING PERMIT REQUIREMENTS: 614-644-2223.

CITY OF VAN WERT, OHIO

PERMIT APPLICATION

LOCATION OF WORK _____
ADDRESS LOT # ZONING

OWNER _____
NAME PHONE #

_____
ADDRESS CITY STATE ZIP

The undersigned owner of real estate property within the City of Van Wert, Ohio, acknowledges that they have acquainted themselves with the Zoning Regulations of the City of Van Wert, Ohio, and states that the improvements which will be made to the real property specified in this application will not change the use of the real property in such a way that there will result a violation or violations of said Zoning Regulations.

DATE _____ **SIGNATURE** _____
OWNER

GENERAL CONTRACTOR _____
§ 152.20
ADDRESS _____
STREET NUMBER STREET NAME

_____
CITY STATE ZIP

PHONE NUMBER_____ REGISTRATION NUMBER_____

LIST ALL SUB-CONTRACTORS
NAME ADDRESS PHONE #

1._____

2._____

3._____

4._____

5._____

APPLICATION INCLUDES (check all that apply)

☐ BUILDING ☐ ELECTRICAL ☐ WATER TAP ☐ SEWER TAP

☐ PLUMBING ☐ MISC. ☐ SIGNS ☐ EXCAVATION

The undersigned hereby applies for the permits listed above. The undersigned states that they are well informed on and that all work covered by said permits will conform with the current building codes, laws and other ordinances and regulations of the City of Van Wert, Ohio, and the owner or contractor requesting these permits shall be responsible for the performance of any employees or sub-contractors who may be used on the job.

DATE _____ **SIGNATURE** _____
OWNER or CONTRACTOR

(ABOVE FOR OFFICE USE ONLY)

STREET _____ **NUMBER** _____

Know what's **below.**
Call 8-1-1 before you dig.

BUILDING PERMIT

USE

- ☐ Single Family Dwelling
- ☐ Multi Family Dwelling/Apartment (specify number) _____
- ☐ Garage
- ☐ Carport
- ☐ Commercial Structure (type) **(§ 152.50)** _____
- ☐ Other (specify)_____

TYPE OF IMPROVEMENT

NOTE: FOR NEW CONSTRUCTION OR ADDITIONS. A SITE PLAN SHOWING THE NEW BUILDING RELATIVE TO EXISTING STRUCTURES AND PROPERTY LINES IS REQUIRED.

☐ New Building ☐ Pool

☐ House ☐ Garage ☐ Other (specify)_____

☐ Addition (specify)_____

Frame ☐ Block ☐ Steel ☐ Other (specify)_____

Crawl Space ☐ Slab ☐ Basement ☐

☐ Other (specify)_____

☐ Exterior Alteration or Repair

Roof ☐ Siding ☐ Spouting ☐ Painting ☐ Windows ☐

Doors ☐ Insulation ☐ Deck ☐ Patio ☐

☐ Other (specify)_____

Interior Alteration or Repair (specify)_____

_____

BUILDING PERMIT FEES

PROJECT REQUIRING A STATE PERMIT. $50.00

$5,000.00 - $10,000.00. . . . . $20.00

Over $10,000.00. . . . . $20.00 plus $2.00 for each $1,000.00 over $10,000.00

TOTAL COST OF JOB $_____ BUILDING PERMIT FEE $_____

MISCELLANEOUS SECTION (Regardless of Cost of Job) $20.00 **COST OF JOB**

- ☐ Accessory Building or Shed **(§ 152.60)** . . . . . $ _____*
- ☐ Fence **(§ 152.56)** . . . . . $ _____*
- ☐ Sidewalk (Public) **(§ 152.57)**. . . . . $ _____*
- ☐ Driveway **(§ 152.58)**. . . . . $ _____*
- ☐ Demolition **(§ 152.50)** . . . . . $ _____*

EXCAVATION (§51.071)

(Describe Work) _____ $20.00 $_____*

_____

_____

SEWER TAP PERMIT (§50.09)

SEWER TAP (Sanitary or Storm) $_____*

TAP SIZE REQUESTED_____

ELECTRICAL PERMIT (§152.30)

ELECTRICAL $30.00 $_____*

(Describe work)_____

_____

_____

TOTAL COST OF JOB $_____

PLUMBING PERMIT (§152.52)

PLUMBING $30.00 $_____*

(Describe work)_____

_____

_____

TOTAL COST OF JOB $_____

WATER TAP PERMIT (§50.09)

WATER TAP $_____*

TAP SIZE REQUESTED_____

SIGN PERMIT (§152.50)

SIGN (Attach spec sheet) $25.00 each sign face $_____*

Electric Base ☐ Base mount ☐

Non-electric ☐ Wall mount ☐

Pole/Pylon mount ☐ Hanging ☐

TOTAL COST OF JOB $_____

MAKE CHECKS PAYABLE TO: **CITY OF VAN WERT, OHIO**

MAIL TO:

MUNICIPAL BUILDING, ROOM 203
515 E. MAIN STREET
VAN WERT, OHIO 45891-1870

** Fee established by ordinance*
§ = Ordinance Code Section

SITE PLAN

Rear Property Line

Property Line

Property Line

Front Property Line

SITE INSPECTION

DATE:_____

INSPECTOR:_____

COMMENTS:_____

NAME:_____

ADDRESS_____

ZONING_____ LOT NUMBER_____ LOT SIZE_____

IMPORTANT INFORMATION !

1. DIMENSIONS MUST BE SHOWN FOR ALL NEW AND EXISTING BUILDINGS.
2. ALL LOT LINES MUST BE SHOWN. DIMENSIONS FROM LOT LINES TO ALL STRUCTURES, BOTH OLD AND NEW, MUST BE INDICATED.
3. PROPERTY PINS MUST BE CLEARLY VISIBLE WHEN SITE INSPECTION IS MADE.
4. SITE INSPECTION BY THE CITY OF VAN WERT MUST BE MADE TO CHECK LAYOUT PRIOR TO ANY DIGGING.
5. THE PROPERTY OWNER IS RESPONSIBLE FOR ANY DIGGING COMPLETED PRIOR TO SITE INSPECTION.

SITE INSPECTION IS REQUIRED PRIOR TO ANY DIGGING. CALL AT LEAST 24 HOURS IN ADVANCE TO SCHEDULE YOUR SITE INSPECTION. PHONE: 419-238-5775.